

# CULGAITH PARISH COUNCIL

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Fell View  
Blencarn, Penrith  
Cumbria, CA10 1TX

## Minute of the Meeting Held on Monday 2nd July 2018 in Skirwith Village Hall, commencing at 7.30pm

Unapproved.

### 56/18 Present

Cllrs: Caroline Richardson (Chair), Jill Hay, Marjorie Helm, Philip Hemingway, Laura Wilson, Pam Jago, District Cllr Rob Orchard and John Fleming (Parish Clerk) and one member of the public.

Steve Mason - Senior Project Manager Highways – Cumbria & North Lancashire.

Paula Smith - Conservation Officer, EDC

### 57/18 Apologies

Cllrs Ken Philipson, David Witney, Pauline Toppin, and County Cllr Claire Driver.

### 58/18 A66 Low Moor to Kirkby Thore - Re-construction works

An illustrated presentation giving an overview of planned work and traffic diversion implications, was given by Steve Mason, Senior Project Manager Highways – Cumbria & North Lancashire.

Full details of the planned work to be undertake is available on:-

[www.gov.uk/government/news/smooth-safer-eden-valley-journeys-in-5-million-a66-repairs](http://www.gov.uk/government/news/smooth-safer-eden-valley-journeys-in-5-million-a66-repairs).

General public contact details;-

[info@highwaysengland.co.uk](mailto:info@highwaysengland.co.uk) or 0300 123 5000.

### 59/18 Minutes

The Chair was authorized to sign the minutes of the meeting of the Parish Council held on Monday 14<sup>th</sup> May 2018, as a true record.

### 60/18 Declaration of Interests

Cllr Caroline Richardson - Kirkland and Blencarn Recreation Room

Cllr Marjorie Helm - Kirkland and Blencarn Recreation Room

Cllr Philip Hemingway – Skirwith Village Hall

Cllr Laura Wilson - Skirwith Village Hall

Cllr Pam Jago – All Saints Church Culgaith

## 60/18 Public Participation

**Skirwith Conservation Area Appraisal** - Paula Smith, Conservation Officer, EDC, gave a presentation outlining the forthcoming appraisal and review that was to take place in respect of Skirwith Conservation Area. Further details available from Paula Smith at EDC on 01768 212317

## 61/18 County and District Councillors Reports

A brief report was received from District Councillor Rob Orchard in which it was mentioned that progress of the Local District Plan had been delayed, the Governance Review was in hand and that the newly appointed EDC CEO, Rose rouse had taken up her position.

There was no County Councillor report.

## 62/18 Finance (Incl.Vat)

<b>62.1/18 To note the following balances as at:-</b>	<b>2/7/2018</b>
	£
HSBC Account	557.83
NSI Account	23.47
Penrith Building Society	<u>19046.92</u>
Total assets	<u>19628.22</u>

## 62.2/18 Presentation of Interim Accounts

**A Set of Interim Accounts were tabled.**

These were unanimously accepted by the meeting

## 62.3/18 The Following Accounts were Ratified

<b>62.3.1 J Fleming Fee/PAYE May/June 2018</b>	As per contract
<b>62.3.2 J Fleming Tel/ Broadband May/June 2018</b>	15.00
<b>62.3.3 Insurance</b>	347.29
<b>62.3.4 Cartridge People – Toner</b>	127.50
<b>62.3.5 Sandra Harrison – Internal Audit</b>	35.00

## 62.4/18 The Following Accounts were Approved for Payment

<b>62.4.1 J Fleming Expenses – May/June</b>	31.27
<b>62.4.2 Skirwith Village Hall room hire 2<sup>nd</sup> July 2018</b>	10.00
<b>62.4.3 Whites Tree Services (£380) As per quote</b>	456.00
<b>62.4.4 Angela Hartland PAYE Year End</b>	18.00

## 62.5/18 To Report the Following Receipts

VAT Refund	431.78
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## 62.6/18 Report The Following Transfer

To PBS	£2000.00
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## 62.7/18 Grant Applications

It was agreed that the eight applications for grant that had been received, would be discussed at the end of the meeting.

**63/18 Planning**

18/0438 Bramblelands, Culgaith Storage shed Supported

18/0389 Kettlestones, Culgaith Proposed single story, side extension.  
Supported

18/0359 Greenacres, Blencarn – Shed and workshop. Supported

18/068 Home Farm, Skirwith Residential dwelling, car port with store  
Supported

**64/18 Highways and Land Matters**

**64.1/18 Tarn Tree Pruning** – Commencement of the work is still delayed, waiting for N W Electricity to turn off the supply to the overhead cables.

**64.2/18 Culgaith Road Flooding Prior Newbiggin Crossroads**  
Reported to Highways.

**64.3/18 Redundant Telephone Kiosks in Culgaith and Blencarn**  
In hand with BT

**64.4/18 Skirwith Green Waste Skip. –**

**64.4.1** It was reported that the cost of hiring additional skips was £180 per skip. This was considered, firstly, too expensive and secondly, should the Parish Council choose to finance extra skips, it would be setting a dangerous precedent of part paying for waste disposal, which was to be avoided.

**64.4.2** Mention, requesting the responsible use of this facility, had been published in the July Memo, which Councillors trusted had been noted by Parishioners, also a reminder to be placed in the August Memo. It was further agreed to place sign by the skip reminding parishioners that this facility is primarily for light garden waste and not large tree and shrub branches.

**64.4.3** District Councillor, Rob Orchard reported that he was continuing to lobby the EDC portfolio holder on the unfairness and shortcomings of the current EDC Green Waste policy.

**64.5/18 Defibrillator Signs, Skirwith and Blencarn** – Installed

**64.6/18 Pinfold Parking** – Reported that no illicit parking had been noted. The situation to be continued to be monitored.

**64.7/18 Kirkland to Skirwith Road Potholes.** – Work had been completed.

**64.8/18 Road Flooding Kirkland to Skirwith Road**  
Work scheduled for the Autumn

**65/18 Devolution and Transfer of Assets from District to Parish Councils**  
Reported that the legal document, transferring ownership and responsibility for the footway lights, from EDC to CPC, had been signed; it was confirmed that CPC had agreed to join the maintenance and electricity contract, offered by EDC, up until 31<sup>st</sup> March 2020. It was also confirmed that the 25 lights had been added to the Parish Councils insurance policy and Asset Register.

**66/18 Revised NALC Standing Orders 2018**  
**Action:-** Unanimously agreed to adopt the revised NALC 2018 Standing Orders Document.

**67/18 Schedule of Correspondence, Notices and Publications.**

**67.1/18 EDC Dog Control Orders** Reported that these regulations had been renamed to **Public Spaces Protection Order**

**67.2/18 NALC Star Council Award** Closing date 17<sup>th</sup> August

**67.3/18** Reported that Historic England were considering adding the Culgaith War Memorial to the list of Buildings of Special Architectural or Historic interest.

**67.4/18 Digital Parish Map** – Reported that a copy was on file.

**67.5/18 CALC Planning Training Meetings**

Agreed that the Clerk would attend a course on 'Understanding Planning' on 12<sup>th</sup> September and that Cllr C Richardson a course on 'Neighbourhood Planning' on 19<sup>th</sup> September 2018 in Penrith.

**68/17 Councillor Matters**

**68.1/18 Vehicles Exceeding Speed Limit Culgaith.**

It was reported that residents had express concern that vehicles were exceeding the speed limit in Culgaith and its approaches.

**Action:-** To report the issue to the Community Police Officer

**68.2/18 Church Street Skirwith – Foliage Growth on Telephone Pole.**

**Action:-** To report to BT.

The open meeting to the public closed at 8.50pm.

The Chair thanked the District Councillor and the public for their attendance

**69/18 Grant Awards 2018**

Following debate the awards listed below were agreed:-	£
Kirkland and Blencarn Recreation Room	250
Victoria Institute Culgaith	250
Skirwith Village Hall	250
All Saints Church, Culgaith - Churchyard upkeep	200
Skirwith Parish Church – Churchyard upkeep	200
St Lawrence Church, Kirkland - Churchyard upkeep	200

Skirwith Playground Committee - Playground Bench 250.

The Council were pleased to finance a bench for the Playground fully, as it was to be located in the Playground area, which is on village green, with the following provisos:-

It shall remain the property of the Parish Council (being added to the Councils Asset Register and as a consequence covered by the Councils insurance policy.), for security, the seat shall be very securely bolted to a concrete/ stone slab base and that Playground Committee arranges for the seat to receive a coat of wood preservative annually.

The Council understanding that the Playground Committee have kindly agreed to cover the cost of installation.

#### 70/18 Dates and Venues of Future Meetings

Monday 3<sup>rd</sup> September 2018 – Blencarn

Monday 5<sup>th</sup> November 2018 - Culgaith

Monday 7<sup>th</sup> January 2019 – Skirwith

**Monday 4<sup>th</sup> March 2019 – Blencarn**

Monday 13<sup>th</sup> May 2019 – Culgaith

(Annual Parish Meeting/AGM/May meeting

This meeting will be followed by the AGM and May Council Meeting.

There being no further business the meeting closed at 9.10pm with the Chair thanking Councillors for their attendance.

Signed by Chairman \_\_\_\_\_

Date \_\_\_\_\_