

# CULGAITH PARISH COUNCIL

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Fell View  
Blencarn, Penrith  
Cumbria, CA10 1TX

## Minutes of the Meeting Held on Monday 7<sup>th</sup> January 219 At Skirwith Village Hall, commencing at 7.30pm

**Unapproved.**

### 1/19 Present

Cllrs Pauline Toppin (Chair), Philip Hemingway, David Witney, Sue Smith, Marjorie Helm, Ken Philipson, Laura Wilson, District Cllr Rob Orchard and John Fleming (Parish Clerk) and two members of the public  
There were no members of the public present.

### 2/19 Apologies

Cllrs John Watson, Pam Jago, Caroline Richardson. County Cllr Claire Driver.

### 3/19 Minutes

The Chair was authorized to sign the minutes of the meeting of the Parish Council held on Monday 5<sup>th</sup> November 2018 as a true record.

### 4/19 Declaration of Interests

To receive declarations of interest by members in respect of items on this agenda.  
There was none.

### 5/19 Public Participation

**There was none.**

### 6/19 County and District Councillors Reports

**6.1/19 County Council Report** – There was none.

**6.2/19 District Council Report** – The following report was presented by District Councillor Rob Orchard

Since the last meeting, apart from dealing with constituency matters, I have primarily been working on two Scrutiny Task and Finish Groups. One scrutinised the proposed Council budget for 2019/20 and the other was on ways to increase participation in local elections. Both Groups have now completed their work and the reports have been forwarded for consideration by the Executive, before going to Council, hopefully for adoption.

On the Budget we were satisfied that a realistic budget had been set, that it could be afforded and that it met the Council's objective. It also means that it is highly unlikely that Eden will propose an increase in its Council Tax whereas both CCC and the Police are calling for Council Tax increases. Incidentally EDC has voiced opposition to both those proposed increases.

You may also have seen in the Herald that there is a Review underway of the way Planning meetings are conducted. This was also the first I knew of this Review. If the details in the Herald are correct then I have considerable reservations about them, especially as they seem to restrict the potential influence of Parish Councils. Whilst I do feel there are things that need to change about how Planning Meetings are run, restricting the influence of Parish Councils is not one of them and I will be opposing any such suggestions.

## 7/19 Finance (Incl Vat)

**7.1/19 The Following Balances** were noted as at 28<sup>th</sup> December 2018

	£
HSBC Current Account	1651.83
NSI Account	23.47
Penrith Building Society	<u>12592.46</u>
Total assets	14267.76

### 7.2/19 Presentation of Interim Accounts

A Set of Interim Accounts were tabled.

These were unanimously accepted by the meeting

### 7.3/19 The Following Accounts were Ratified

	As per contract
J Fleming Fee/PAYE Nov/Dec 2018	30.00
J Fleming Tel/ Broadband November/December 2018	20.00
British Legion – 11/11/2018 Wreath	10.00
Culgaith Victoria Institute – Letting 5/11/18	195.00
Cartridge People – Toner for Printer	35.00
Repair Skirwith Notice Board	1764.40
EDC – Lighting Maintenance/Electricity Contract.	69.96
Bullguard Internet security (3 Year Contract)	

### 7.4/19 The Following Accounts for Payment were Agreed.

J Fleming Expenses – November/December 2018	18.34
Skirwith Village Hall Room Hire 7/1/2019	10.00

**7.5/19 To Report Transfers from Current Account PBS** 1000.00

## 8/19 Planning

- 18/0889** Rose Walk. Culgaith – One dwelling Supported
- 18/0975** Chestnut View. Culgaith Rear extension to dwelling house. Supported
- 18/0924** Sycamore House, Blencarn.  
Removal of condition 3 (domestic purposes) attached to approval 08/0008 Qualified Support.

## 9/19 Highways and Land Matters

- 9.1/19 Tarn Tree Pruning** – Reported that work was still being delayed, awaiting NW Electricity to turn off the supply – (Work completed by NW Electricity, subsequent to meeting)
- 9.2/19 Road Flooding Kirkland to Skirwith Road** - Work completed
- 9.3/19 Vehicles Exceeding Speed Limit Culgaith.** – In hand with Police/Highways
- 9.4/19 Crossroad Skirwith, Junction Problem** –  
Changing Road priority and signage in hand with Highways.
- 9.5/19 Potholes and Blocked Drains within the Parish** – In hand with Highways.
- 9.6/19 Tree Survey within the Parish.**- On land owned or administered by the Parish Council.  
**Action:-** Confirmed that a tree survey would be undertaken as follows:-
- Culgaith – Cllrs Sue Smith and Pauline Toppin
  - Skirwith – Cllr Philip Hemingway would survey the mowed area. It being agreed that the key area of concern on the remainder of Skirwith Village Green being any trees in the vicinity of footpaths crossing the green.
  - Blencarn and Kirkland – Cllr Caroline Richardson.

- Following completion of the survey a local Arboriculturalist would be asked undertake a safety survey.
- Reported that a letter had been sent to Blencarn Hall, owners of Blencarn Green, confirming the status quo, that it had not been custom and practice for the Parish Council to be responsible for the trees from the Kirkland crossroads to the Old Mill.

**9.5/19 Failed Footway Light – By Red House – Skirwith.** – In hand with EDC

**9.6/19 A Tree Memorial on the Tarn to the late Jill Hay.** – It was confirmed that it was the wish of the family for the planting to take place in the Spring, close to the 7<sup>th</sup> April.

**Action:-** Agreed to work with the Guardians of the Tarn with regard to purchasing a Flowering Cherry. The Clerk would organise the design and purchase of a memorial Plaque and the purchase of a steel tree guard. It was noted that the tree would need to be watered if a dry spell followed planting.

**9.7/19 Dog Fouling – Skirwith** – A discussion of the problem of dog fouling across the Parish took place.

**Action :-**

Agreed to arrange for an EDC 'Dog fouling leaflet' to be circulated with the Memo. Notices to be erected in the villages, in addition to a specific mention being made in the Memo, reminding parishioners of their responsibility, in this respect.

It was also noted that it was an offence for a dog to foul within a 30mph area.

**9.8/19 Daffodil Planting** – Following a donation of a large number of Daffodil bulbs to Culgaith village. it was reported that these had now been planted on the Flodder, by the Tarn, around the War Memorial and with few in the vicinity of the seat on the Drove Road.

**9.9/19 Culgaith Drove Road Seat Parking Issue** – It was reported that a few deep ruts were appearing near the seat, caused by the parking of walkers vehicles.

**Action :-** Agreed to ask the Highways Dept for a small load of road planing (FOC) to be tipped on the corner; the Clerk confirming that he could arrange for them to be spread at no cost.

## **10/19 Schedule of Correspondence, Notices and Publications.**

**10.1/19 Royal Garden Party** at Buckingham Palace on 21 May 2019

Action :- Agreed to nominate Cllr Ken Philipson.

**10.2/19 Suicide is Everyone's Business** – Suicide Safer Eden –

30<sup>th</sup> January 2019 7pm Bough Memorial Hall - Reported

**10.3/19 Suicide Alertness** – Living Matters training sessions at Cumbria Fire HQ, Penrith

Monday 21 January 2019 9:30 to 12:30 or Thursday 24 January 2019 9:30 to 12:30 - Reported

**10.4/19 VCSE Health and Wellbeing Fund 2019-20:**

Children and Young People's Mental Health

Information pack for voluntary, community and social enterprise (VCSE) sector organisations. (28 pages) - Reported

**10.5/19 Highways England** – A66 Eden Valley road upgrade.– A 'How did we do survey' was reported, which the public were invited to respond to.

**10.6/19 CALC Developing Your Skills Programme** - January to July 2019 was reported. Councillors interested in attending any of these training courses to contact the Clerk.

**10.7/19 Mental Health Awareness Training (Level 1)** Wednesday 16 January 2019 9.30am – 1pm Penrith Rugby Union Football Club – Reported.

**10.8/19 EDC Local Enforcement Plan** – The publication of a new EDC policy document, in respect of breeches in planning approval, was reported

**10.9/19 Skirwith Notice Board** – Reported that minor maintenance was again required.

**11/19 Data Protection Update** – It was reported that Calc had produced a series of updated GDPR documents, specifically tailored to the needs of Parish Councils.  
**Action :-** Agreed to review the Council's policy documents and procedures inline with these new recommendations, to be considered at a future meeting.

**12/19 Dates and Venues of Future Meetings**

Monday 4<sup>th</sup> March 2019 – Blencarn

Monday 13<sup>th</sup> May 2019 – Culgaith

(Annual Parish Meeting/AGM/May meeting

This meeting will be followed by the AGM and May Council Meeting.

There being no further business the meeting closed at 8.40 pm with the Chair thanking Councillors for their attendance.

Signed by Chairman \_\_\_\_\_

Date \_\_\_\_\_