

**CULGAITH PARISH COUNCIL
MINUTES OF THE MEETING
Held on September 1st 2008 at Skirwith Village Hall**

Present: Councillors L. Wilson (Chairman), J. Findlay, E. Froggatt, J. Hay (Vice Chairman), J. Hindson, K. Philipson, H. Roper, J. Slann

In Attendance: 1 member of the public.

74/08 APOLOGIES.

Martin Smith (work). **Resolved** that the apologies be noted and the reasons approved. The Chairman was unavoidable delayed and the Vice Chairman chaired the meeting.

75/08 MINUTES

Resolved that the Minutes of the Meeting on 7th July be signed by the Vice Chairman as a true record.

76/08 DECLARATIONS OF INTEREST

The following declaration of interest was declared. Councillor Slann as Secretary of the Guardians of Culgaith Tarn (agenda item 86/08).

77/08 PARISH CLERK'S REPORT on matters since the previous meeting

The Parish Clerk reported that:

- Councillors Roper and Smith had reinstated the Kirkland notice board.
- The issue of dogs at Skirwith had been referred to Eden District Council.
- The Parish Council had been unable to comment on the proposed axing of Border TV's Lookaround as the consultation period ended on 19 June.
- Tony Brunskill, Chairman of Eden District Council, had accepted an invitation to attend the January meeting.
- Network Rail had responded to concerns about parking by the level crossing, lack of consideration by contractors working at night and the state of the level crossing. They had asked their Project Managers to remind staff of their obligations and reported that upon completion of works the level crossing surface would be reinstated to a standard that is fit for purpose. **Resolved** that the Clerk should write again about the state of the crossing.

78/08 VICE CHAIRMAN'S ANNOUNCEMENTS

The Vice Chairman had represented the Parish Council at the following

- Cumbria Police Authority Eden Community Liaison Forum 29 July

79/08 PUBLIC PARTICIPATION

There were no comments from the public.

80/08 PLANNING

Notices of Decisions received from Eden District Council – all approved

- 08/0401 Chrodenn, Church St, Skirwith. Dismantling & Alteration of section of churchyard, west boundary wall and erection of two storey extension
- 08/0408 Chrodenn, Church St, Skirwith. Dismantling & Alteration of section of west boundary wall (listed building consent)
- 08/0495 Helmwynds, Culgaith. Household extension (extension to provide lower ground floor – gym/play room, ground floor - breakfast room and living room, 1st floor - 2 additional bedrooms & ensuite)

- 08/0518 Ivy House, Culgaith – Amendments to Planning Application 07/0484 resulting in revisions to windows and door openings plus alterations to the roof profile to the former cottage and new garden room.
- 08/0547 Chapel Yard, Blencarn. Replacement Shed
- 08/0484 Land near B6412, Station Rd, Culgaith. Stable for Horses
- 08/0505 6 Otters Holt, Culgaith. Conservatory to rear.
- 08/0534 19 Lake Meadows, Culgaith. Substitution of two approved house types on plots 19 and 20 Lake Meadows with three “Merlin” house types.

Awaiting decisions from EDC

- 08/0149 Skelling Farm, Skirwith. Change of use from agriculture to launching & landing of gliders; installation of a portable building; wind sock pole; & parking of gliders for a temporary period of 3 years.

Resolved to ratify the decision to approve the following Planning Application

- 08/0601 15 Chestnut Close, Culgaith. Proposed new detached garage and conversion of existing integral garage to dining room with new bedroom extension above.

Resolved to approve the following applications

- 08/0621 Recreation Ground, Culgaith. Tarmac hard-standing, double ended ball wall with mesh fence surrounds on site of present grass tennis court.
- 08/0603 The Paddock, Culgaith 3 bedroom detached bungalow
- 08/0642 Phase 2 Otters Holt Culgaith. Proposed underground LPG tanks

Planning Guidelines

The Council noted a number of planning guidelines received in the past few weeks

- Eden District Council Guide to Planning Application Requirements
- Eden District Council Planning Applications: Considerations and Decisions
- North West Plan Partial Review. Results of consultation are available
- North Pennines AONB Draft Management Plan 2009-14 - available soon
- CALC Consultations on Planning Applications.

81/08 FINANCE

- BDO Stoy Hayward, the external auditors, had completed the audit and there were no matters which caused them concern. **Resolved** to minute that the annual return had been approved and accepted by the Parish Council.
- **Resolved** that the Clerk should attend a training course to be run by CALC and BDO Stoy Hayward

82/08 PAYMENT OF ACCOUNTS

Resolved to make the following payments

£437.65	Clerk's Salary August/September
£44.33	Clerk's expenses including Norton Security for Parish PC
£6	Hire of Skirwith Village Hall
£46.49	Viking Direct
£158.63	BDO Stoy Hayward (external audit)
£15	CALC. Training for Clerk to attend seminar with external auditors

83/08 FINANCIAL REPORT

The Financial Report was considered. As of 25 August the balances at National Savings were £9,249 and at the Bank £1,288.

84/08 COUNTY, DISTRICT COUNCILLORS AND POLICE REPORTS

The County Councillor Mrs Isa Henderson and PC Harrison had sent their apologies.

85/08 AFFORDABLE HOUSING

Following the Rural Excellence Programme Eden District Council's Management Team were recommending that future surveys be conducted by the Cumbria Rural Housing Trust. The survey in Culgaith is on hold until the future programme is agreed between Eden District Council and by the Cumbria Rural Housing Trust.

86/08 VILLAGE GREENS

Registering Village Greens

The Clerk reported that the draft application had been completed and the accompanying evidence collected. The Land Registry had offered to look at the evidence before the final application is made. They had also indicated that the cost to register the 4 village greens is likely to be £30.

Skirwith Village Green

The Skirwith Parish Councillors and the Clerk had met with BTCV on July 8th to review the Skirwith Village Green. **Resolved** to accept their quote of £600 + VAT to thin out trees along both sides of the stream, raise the canopy above the stream and remove the lower tree branches from the playground area. This would help to create a view and to prevent damming in the stream. A grant is being sought from Neighbourhood Forum to cover the costs. **Resolved** to use money from the Contingency Fund to fund the work if the grant is not made available.

Part of the wall on the village green has been knocked down. **Resolved** to obtain a quote to repair the wall subject to approval of the costs by the Chairman and Vice Chairman.

The Flodder

The Clerk reported that to put posts and chains down the sides of the Flodder would cost around £145 plus labour costs. **Resolved** to review the options at the next meeting as the work at Skirwith had priority.

The Tarn

The Guardians of Culgaith Tarn provided a report to the meeting, a copy of which is attached to the Minutes.

87/08 HIGHWAYS AND FOOTPATHS

The Clerk reported the following:

Highways

- Cumbria CC had reported that a substantial boundary fence will be erected at the top of the Pea.
- Cumbria CC had reported that a culvert has collapsed on the B6412 at the top of the Pea which is causing the drainage problems. A work instruction had been issued for its repair.
- The Culgaith Langwathby road will be closed at Culgaith North Bridge for 2 weeks from 6 October to allow safety fencing to be installed.

Footpaths

- The Chairman and Vice Chairman had attended a site meeting with Capita Symonds to resolve a problem over the Blencarn – Skirwith footpath (320021) at the Blencarn end. It was agreed that Capita Symonds would begin procedures to resolve this legally.

- An application had been submitted on behalf of the Parish Council to Cumbria CC on August 5th to make the path by the church, around Wellgates Cottage and into the field a registered right of way. The application is supported by evidence by local residents, a statement from the Parish Council which included photographs of the signs, waymarkers and kissing gate.
- Concerns had been raised about the crossing over the Crowdundle Beck on the Wythwaite to Milburn footpath (320032). The Vice Chairman reported that the cost of replacing the bridge was about £11,000. The bridge looked to be in the Milburn Parish and would have to be located on a slightly different site because of changes to the size of the beck. **Resolved** that the clerk should pass on the concerns to Milburn Parish Council.
- A number of residents had complained about the fencing off of part of the green lane running between Red House Farm and the Skirwith Ousby Road. This is an occupation lane for taking stock along and the fence was obstructing access by residents to their back gardens. **Resolved** that the clerk should write to the owners of the fence and ask that it be removed.
- Trees were overhanging Bushby Corner in Culgaith. **Resolved** that the clerk should write to the owners of the house and ask that the trees be cut back.

88/08 CORRESPONDENCE

The Clerk briefed the meeting on the other routine correspondence.

89/08 DATE OF NEXT MEETING

The next meeting will be on Monday 3rd November at Culgaith Victoria Institute.