

**CULGAITH PARISH COUNCIL
MINUTES OF THE MEETING
Held on July 6th 2009 at Kirkland and Blencarn Recreation Room**

Present: Councillors L. Wilson (Chairman), J. Hay, J. Hindson, H. Roper. J. Slann.

In Attendance: Mrs S. Orchard (District Councillor).

54/09 APOLOGIES

K. Phillipson (work) and E. Froggatt (illness). **Resolved** that the apologies be noted and the reasons approved.

55/09 MINUTES

Resolved that both the Minutes of the Annual General Meeting of the AGM and the Minutes of the Ordinary Business Meeting held on May 11th 2009 be signed by the Chairman as a true record.

56/09 DECLARATIONS OF INTEREST

None

57/09 PARISH CLERK'S REPORT on matters since the previous meeting

The Clerk reported the following:

- A decision on registering the Public Right of Way by Culgaith church, around Wellgates Cottage and into the field was expected from Cumbria CC at the of July.
- Alan Kitchen had repaired the damaged Notice Board at Kirkland and an invoice was awaited.
- The 2008/09 Annual Report had been distributed to every household in the Parish and was also available on the website.
- The Guardians of Culgaith Tarn had asked whether the Parish Council's insurance covered their activities. The insurers had confirmed that if the maintenance and upkeep of the Tarn falls to another organisation then they will need their own Public Liability insurance. The Guardians had been given a copy of the letter.
- Culgaith Community Cafe. A coffee morning to float the idea was held on June 20th and was well attended with over 20 potential volunteers coming forward. It had been agreed to go ahead with a weekly Thursday coffee afternoon starting from August 20th until Christmas when the project will be reassessed. The cafe will be called "The VIC". The Parish Council had supported this initiative by producing flyers for a leaflet drop to each household, another leaflet will be distributed before August 20th.

58/09 CHAIRMAN'S ANNOUNCEMENTS

The Chairman had attended the following meeting:

- Annual Forum & North Pennines AONB Management Plan

59/09 PUBLIC PARTICIPATION

No members of the public were present.

60/09 PLANNING

Eden District Council had approved the following applications:

- 09/0257 Land opposite St John's Church, Skirwith. Provide new 9 metre wooden pole. BT Openreach
- 09/0271 Plots 41A, 41B, Lake Meadows Culgaith. Development of two plots at the Lake Meadows development
- 09/0277 Riggindale, Station Rd, Culgaith Change of use of agricultural land to provide extended amenity space to existing dwelling

Planning decisions ratified at the meeting

Resolved to ratify the following planning decisions made under delegated powers by the Clerk. No objections had been to the following applications which had since been approved by Eden District Council.

- 09/0273 Cross Fell House, Culgaith. Erection of two storey detached dwelling with integral garage and sunroom
- 09/0316 Old Vicarage, Skirwith Proposed garage and greenhouse (full application)
- 09/0317 Old Vicarage, Skirwith Proposed garage and greenhouse (Listed building)

Resolved to ratify the following planning decisions made under delegated powers by the Clerk. No objections had been to the following applications and decisions were still awaited from Eden District Council.

- 09/0362 Plot 53 Otters Holt, Culgaith. Variation of house type on Plot 53
- 09/0380 The Lodge, Skirwith Abbey. Alterations and extension to dwelling

Resolved to ratify the following planning decision made under delegated powers by the Clerk. No objections had been to the following application but following advice from Eden District Council and in consultation with the Skirwith Village Hall Committee the following application had been withdrawn.

- 09/0397 Skirwith Village Hall. Construction of rear storage extension, refacing external walls, installation of rooflights, ridge vents and photo voltaic panel

Planning Application considered at the meeting

Resolved to make no objections to the following planning application

- 09/0379 Wileman Croft, Skirwith Change of use for extension of domestic cartilage and erection of workshop and store for domestic purposes

Skirwith Village Hall

The Parish Council submitted a planning application for Skirwith Village Hall at the end of June. The Village Hall Committee had written to thank the Parish Council for its support. However, on June 22nd EDC emailed to say they were minded to refuse the application primarily because of a lack of detailed information given that the work was being undertaken in a conservation area. EDC sought additional information but as key people from the Skirwith Village Hall Committee were away this could not be supplied within the time frame and the application had been withdrawn.

Resolved to continue to support the application when the additional information is available on the understanding the Village Hall Committee discusses the application with the Planning Department before the application is submitted again.

EDC Core Strategy Development Plan Document

Since its submission to the Secretary of State on 30 April the Core Strategy is now in its Examination Stage. Public hearing sessions of the examination are likely to take place in August. Copies are available from libraries and the EDC website.

Cumbria Minerals and Waste Development Framework

A new list of proposed sites had been received, none of the sites is in the parish. The Clerk had a copy of the proposal.

61/09 FINANCE

- **Resolved** to accept the "Review the System of Internal Control".

- The Annual Return for 2008/09 had been submitted to the external auditors BDO Stoy Hayward on May 26th ahead of the 30th June deadline.

62/09 GRASSCUTTING

The Clerk reported that some Blencarn residents had been concerned about the length of the grass in late May/early June. The contractor had responded immediately to assess the problem and organised another cut. In order to spread the 10 cuts across the season the work is being done every three weeks which may not always be enough depending on growing conditions. **Resolved** that for the 2010/2011 grass cutting season potential contractors should be asked to tender for 10 cuts across the season plus the cost of additional cuts which could be done as and when authorised.

63/09 PAYMENT OF ACCOUNTS

Resolved to make the following payments

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|---------|---|
| £466.43 | Clerk's Salary June/July |
| £50.66 | Clerk's expenses (includes £35 for production of Annual Report) |
| £6 | Hire of Kirkland and Blencarn Reading Room |
| £59.05 | LexisNexis (Book – Local Council Administration) |
| £724.50 | Mark Hill Grounds Maintenance Ltd (grasscutting) |

Resolved to ratify a payment of £85 to Eden District Council for planning application on behalf of Skirwith Village Hall.

64/09 FINANCIAL REPORT

Resolved to accept the accounts of 25 June as a true record of the Council's finances. The balances at National Savings were £10,010.71 and at the Bank £2,094.84. One cheque for £25 had still not been presented.

A VAT refund for £179.02 had been received from HM Customs and Excise.

65/09 COUNTY, DISTRICT COUNCILLORS AND POLICE REPORTS

- The new County Councillor Mrs Mary Robinson had sent her apologies and a report with an update on arrangements for the new County Council. She was concerned that the road in the centre of Culgaith would be closed for a week and had asked the Police if the route can be kept moving.
- The District Councillor, Mrs S. Orchard had nothing to report.
- PC Taylor had sent her apologies and a report. There were concerns about Hare Coursing and the police were looking at a trespass scheme for all the farmers signed up to Farm watch. She had looked into the problem of cars parked heading out of Skirwith towards Kirkland. The van that is always parked there is legitimate, and the other cars on the opposite side seem to come and go. If anyone has problems getting through then they should contact the police at the time.
- The Parish Council was concerned that when an incident is reported to the Police's Central Control room there is no feedback. Mrs Orchard suggested that any caller should ask for the log number for any reported incident.

66/09 HIGHWAYS

- Capita Symonds had agreed that members of the community can clean up and/or paint the road signs. This would be purely at the operatives own risk and Capita Symonds would reimburse the Parish Council for the cost of any materials. After a safety assessment it had been agreed that the sign on the Langwathby road pointing to Staingills and the sign on the Back Road pointing to Moorside could be cleaned up. The Vice Chairman would get in touch with the volunteers.

- The School had also been in contact with Cumbria Highways about trying to get the Skirwith Culgaith road gritted.
- The B6412 will be closed from a point outside Elm Tree House to a point outside Eden Bank Cottage for a week from August 10th for footway resurfacing. This will in effect stop all traffic driving through the village. It was unclear if the collapsed drain would be repaired at the same time.

67/09 CORRESPONDENCE

CALC had asked for an up to date list of parish councillors' email addresses. **Resolved** to send them the email addresses for the Chairman and Vice Chairman only.

The Clerk briefed the Council on other routine correspondence.

68/09 DATE OF NEXT MEETING

To note that the next council meeting will be held on Monday September 7th 2009 at Skirwith Village Hall.