

CULGAITH PARISH COUNCIL
MINUTES OF THE ANNUAL PARISH COUNCIL MEETING
Held on May 16th 2011 at 7.30 pm at Skirwith Village Hall

Present: Councillors J. Hay, M. Helm, P. Jago, K. Philipson, C. Richardson, P. Toppin, J. Slann, L. Wilson

In Attendance: No members of the public.

Apologies: Mrs Robinson (County Councillor and Mrs Orchard (District Councillor)

- 36/11 Election of Chairman of the Council for 2011/12**
Resolved that Councillor Jill Hay be elected Chairman for the council year 2011/12.
- 37/11 Declaration of Acceptance Of Office**
Councillor Hay signed a Declaration of Acceptance of Office of Chairman for the council year 2011/12.
- 38/11 Appointment of Vice Chairman of the Council for 2011/12**
Resolved that Councillor Caroline Richardson be appointed Vice Chairman for the council year 2011/12.
- 39/11 Councillors Declaration of Acceptance of Office**
Councillors Hay, Helm, Philipson, Richardson, Toppin and Wilson signed Declarations of Acceptance of Office.
- 40/11 Apologies for absence**
J. Ravetz had offered to stand for the vacant seat in Skirwith but was on holiday.
Resolved that the apology be noted and the reason approved.
- 41/11 Minutes**
Resolved that the Minutes of the Meeting held on 7th March 2011 be signed by the Chairman as a true record.
- 42/11 Co-option of new Parish Councillors**
Following the election on May 5th there were three vacancies in the Culgaith Ward and two in the Skirwith Ward. **Resolved** to co-opt Pam Jago and John Slann for the Culgaith Ward and Joe Ravetz for the Skirwith Ward.
- 43/11 Councillors Declaration of Acceptance of Office**
Councillors Jago and Slann signed Declarations of Acceptance of Office.
- 44/11 Annual Report**
Resolved to accept the draft Annual Report which would be circulated to everyone in the Parish.
- 45/11 Review of Land and Assets**
Resolved that the Clerk should check whether the land at Pinfold, Culgaith was owned by the Parish Council and update the Land and Assets Register accordingly.
- 46/11 Risk Assessment and Management (Financial) 2011/12**
Resolved to approve the Risk Assessment and Management (Financial) for the period April 1st 2011 to March 31st 2012.

- 47/11 Review and Confirmation of Arrangements for Insurance Cover**
Resolved to approve the review and confirmation of arrangements for insurance cover from June 1st 2011.
- 48/11 Review of Council's Membership of Other Bodies**
Resolved to retain membership of the Cumbria Association of Local Councils and the Cumbria Playing Fields Association.
- 49/11 Dates for forthcoming meetings**
Resolved to accept the following dates and venues of future Parish Council meetings
July 4th 2011 - Skirwith Village Hall
September 5th 2011 - Kirkland and Blencarn Recreation Room
November 7th 2011 – Culgaith Victoria Institute
January 9th 2012 – Skirwith Village Hall
March 5th 2012 - Kirkland and Blencarn Recreation Room
April 23rd 2012 – Annual Parish Meeting Culgaith Victoria Institute
May 8th 2012 (AGM). Culgaith Victoria Institute