

Draft subject to approval at the next parish council meeting

CULGAITH PARISH COUNCIL
MINUTES OF THE ANNUAL PARISH COUNCIL MEETING
Held on May 13th 2013 at 7.30 pm at Culgaith Victoria Institute

Present: Councillors J. Hay, M. Helm, P. Jago, K. Philipson, J. Ravetz, P. Toppin, J. Slann, S. Smith (Retiring Clerk)

In Attendance: Mrs Orchard (District Councillor)

- 52/13 ELECTION OF THE CHAIRMAN OF THE COUNCIL 2013/14**
Resolved that Councillor Jill Hay be elected Chairman for the council year 2013/14.
- 53/13 DECLARATION OF ACCEPTANCE OF OFFICE**
Councillor Hay signed a Declaration of Acceptance of Office of Chairman for the council year 2013/14.
- 54/13 APPOINTMENT OF VICE CHAIRMAN OF THE COUNCIL 2013/14**
Resolved that Councillor Caroline Richardson be appointed Vice Chairman for the council year 2013/14.
- 55/13 APOLOGIES FOR ABSENCE - None**
- 56/13 MINUTES**
Resolved that the Minutes of the Meetings held on 4th March 2013 be signed by the Chairman as a true record.
- 57/13 DECLARATIONS OF INTEREST –**
Councillor Hay as Member of CALC Executive in 63/13 CALC Subscription Renewal.
- 58/13 ANNUAL REPORT**
Resolved to accept the draft Annual Report which would be circulated to everyone in the Parish.
- 59/13 REVIEW OF LAND AND ASSETS** to be reviewed in July.
- 60/13 RISK ASSESSMENT AND MANAGEMENT (FINANCIAL) 2013/14** to be reviewed in July.
- 61/13 REVIEW AND CONFIRMATION OF ARRANGEMENTS FOR INSURANCE COVER**
Resolved to approve the review and confirmation of arrangements for insurance with Aon UK Ltd from June 1st 2013.
- 62/13 REVIEW OF COUNCIL'S MEMBERSHIP OF OTHER BODIES**
Resolved to renew membership of the Cumbria Association of Local Councils.
- 63/13 DATES FOR FORTHCOMING MEETINGS**
Resolved to accept the following dates and venues of future Parish Council meetings
July 1st 2013 - Skirwith Village Hall
September 2nd 2013 - Kirkland and Blencarn Recreation Room
November 4th 2013 – Culgaith Victoria Institute
January 13th 2014 – Skirwith Village Hall.
March 3rd 2014 - Kirkland and Blencarn Recreation Room
May 12th 2014 (AGM). - Culgaith Victoria Institute
April 29th 2014 – Annual Parish Meeting Kirkland and Blencarn Recreation Room