

CULGAITH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
Held on 7th July 2014 at 7.30pm at Skirwith Village Hall

Present: Councillors J. Hay, M. Helm, P. Jago, J. Ravetz, P. Toppin, L. Wilson

In Attendance: One member of the public

69/14 ELECTION OF THE CHAIRMAN OF THE COUNCIL 2014/15

70/14 APOLOGIES

Councillors K. Philipson (work), C. Richardson (holiday), J. Slann (sick). **Resolved** that the apologies be noted and the reasons approved.

71/14 MINUTES

Resolved that the Minutes of the AGM and the normal business meeting of May 12th be signed by the Chairman as a true record.

72/14 REQUESTS FOR DISPENSATIONS - None

73/14 DECLARATIONS OF INTEREST - None

74/14 REVIEW OF LAND AND ASSETS

Resolved to approve the Review of the Land and Assets Register.

75/14 RISK ASSESSMENT AND MANAGEMENT (FINANCIAL) 2014/15

Resolved to approve the Risk Assessment and Management (Financial) for the period April 1st 2014 to March 31st 2015.

76/14 PARISH CLERK'S REPORT on matters since the previous meeting

- A member of the public had made allegations that the ford at Skirwith Beck had been tampered with. After discussion with Cumbria County Council Flood Defence Team it is likely the ford had become impassable due to the amount of rain there had been.
- Eden District Council had sent an update about their policy on footway lighting following a full council meeting on 20th February 2014 when it had been agreed that a re-assessment of footway lighting would be made of each village and this would include representations made by the Parish Council.
- Skirwith Children's Play Committee had ordered the new play equipment for the village green and expect it to be installed at the end of July.
- Rob Sim, the arboriculturist with Eden District Council had inspected 2 trees in Skirwith, one on the village green which is dead and can be felled and the second is the beech tree which is overshadowing the telephone box, he has given consent for this tree to be pruned.
- Cumbria County Council are to restore the fingerpost sign CU7 by replacing a missing arm, the work is due to be carried out in this financial year.
- NALC have produced a revised Governance and Accountability Guide for Local Councils Practitioners Guide 2014 which can be viewed on the NALC website.
- Work had started to replace the footbridge at Skirwith beck which should be completed shortly. Materials for the path are to be delivered for the students to complete in the autumn term.

77/14 CHAIRMAN'S ANNOUNCEMENTS

- The Chairman had attended a CALC Executive meeting and reported that superfast broadband had been discussed.

78/14 PUBLIC PARTICIPATION

Parish Councillors and members of the public raised a number of issues:

- The garden waste skip is being used by non-residents.
- The Chairman had raised her concerns with the Highways Authority about the number of accidents that had occurred on the A66 near Llarma Karma which sometimes results

in traffic and HGVs being diverted through Culgaith.

- Parking opposite the entrance to Chestnut Close.
- The state of the grasscutting in Culgaith.

The Chairman and Clerk would look into the issues and report back.

79/14 PLANNING

EDC had approved the following:

- 14/0245 Ivy Cottage, Culgaith. Variation of condition no. 2 (plans compliance) attached to planning approval 13/0931 comprising revisions to plot 1.
- 14/0278 Rose Cottage, Blencarn. Extension to dwelling.
- 14/0286 Pleasant View Farm, Blencarn. Proposed refurbishment together with external & internal alterations to rear extension.
- 14/0319 Bramblelands, Culgaith. Erection of replacement dwelling.
- 14/0323 Skirwith Hall, Skirwith. Erection of agricultural building to be used as a silage clamp.
- 14/0384 Twistappel, Kirkland Road, Skirwith .Proposed double garage with store over.

EDC had refused the following:

- 14/0293 Pea Top Farm, Culgaith. Division of existing building to create an additional dwelling.

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The following are awaiting a decision:

- 14/0100 Culgaith Methodist Chapel, Culgaith. Conversion of a redundant chapel to a dwelling.
- 14/0101 Culgaith Methodist Chapel, Culgaith. Listed building consent for conversion of a redundant chapel to a dwelling.
- 14/0398 Field House, Station Road, Culgaith. Proposed dormer window.
- 14/0389 Gilderwath, Kirkland Road, Skirwith. Conversion and extension of barn to create holiday let accommodation.

Resolved to make no objections to the following:

- 14/0485 Skirwith Abbey Farm, Skirwith. Installation of an anaerobic digestion plant and associated facilities.

80/14 FINANCE

Resolved to approve the Review of the System of Internal Control.

- BDO LLP, the external auditors, had completed the audit for 2013/14 and there were no matters which caused them concern. **Resolved** to minute that the annual return had been approved and accepted by the Parish Council.
- Parish Council's insurance had been taken out with Zurich Municipal

Resolved that the standing order for the current Clerk's salary be cancelled.

81/14 PAYMENT OF ACCOUNTS

Resolved to make the following payments

£210.21	Clerk's salary
£125.97	Clerk's expenses (includes £53.48 for printing of the Annual Report & £28.12 for the job advert in the Cumberland & Westmorland Herald)
£10.00	Skirwith Village Hall (Room Hire July 7th)
£ 6.00	Memo (Article)
£120.00	BDO LLP (External Auditors fee)
£850.00	Askham Bryan College (Skirwith Beck)
£650.00	Cumbria County Council (Return of unused grant)
£150.15	Skirwith Children's Play Committee (Donation)

Resolved to ratify the following payment:

£17.00 HMRC (PAYE).

Also expected is the grass cutting invoice from Mark Hill Ground Maintenance

82/14 FINANCIAL REPORT

Resolved to accept the accounts of 20 June as a true record of the Council's Finances. As of 26th June the balances at National Savings were £12,029.50 and at the Bank £5622.78.

83/14 COUNTY and DISTRICT COUNCILLORS REPORTS

Councillor Robinson had sent her apologies.

84/14 RURAL HOUSING POLICY REVIEW QUESTIONNAIRE

Resolved that the Chairman would send a response.

85/14 RECRUITMENT OF A NEW CLERK

Noted that the interviews for a new clerk will be held on July 14th.

86/14 CORRESPONDENCE

The Clerk briefed the Council on routine correspondence.

87/14 DATE OF NEXT MEETING

Resolved that the next Parish Council meeting would be on Monday September 1st 2014 at Kirkland and Blencarn Recreation Room.