

**CULGAITH PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING**  
**Held on March 6<sup>th</sup> 2012 at the Kirkland and Blencarn Recreation Room**

**Present:** Councillors J. Hay (Chairman), M. Helm, P. Jago, A. King, K. Phillipson, J. Ravetz, C. Richardson, J. Slann, P. Toppin, L. Wilson.

**In Attendance:** No members of the public.

Councillor Robinson (County Councillor) had sent her apologies

**16/12 APOLOGIES** – None

**17/12 MINUTES**

**Resolved** that the Minutes of the Meeting held on January 9th be signed by the Chairman as a true record.

**18/12 DECLARATIONS OF INTEREST**

Item 23/12 Finance, Grant Applications – Councillor Hay (Fellrunner and VIC), Councillor Slann (VIC), Councillor Jago (Culgaith Victoria Institute), Councillors Wilson and Ravetz (Skirwith Village Hall), Councillors Richardson and Helm (Kirkland and Blencarn Recreation Room), Sue Smith (Clerk, VIC Trustee).

**19/12 PARISH CLERK'S REPORT on matters since the previous meeting**

- Copies of the Parish Council's submission to the Boundary Commission for England had been sent to Rory Stewart MP and Tim Farron MP, and circulated to Parish Councillors.
- The Notice Board at Kirkland and the bench by the Culgaith War Memorial had been repaired.
- All three village halls had been notified that the Parish Council would pay £10 for room hire for Council meetings in future.
- The Blencarn 30 mph speed limit had been approved by the Eden Local Area Committee in January.
- Councillor King had been booked on CALC's Essentials for Local Councillors Course on March 21<sup>st</sup> and April 4<sup>th</sup>.
- Zurich Insurance had asked if they can quote for the Council's insurance for 2012/13 and a copy of the relevant information had been sent to them.
- Information on the Skirwith Bus Shelter had been sent to the Cumbria CC's Bus Infrastructure Officer.
- The Parish Council had signed up to the Cumbria Police Community Messaging System.
- The boundary stone between Blencarn and Kirkland had been damaged and the problem reported to Cumbria Highways.
- A signpost by Broats Farm had been knocked down and reported to the Countryside Ranger, it was hoped it would be repaired in the new financial year.

**20/12 CHAIRMAN'S ANNOUNCEMENTS**

Parish Councillors had attended the following:

- Fuel Poverty Workshop

**21/12 PUBLIC PARTICIPATION**

Councillors raised a number of issues:

- Flooding on the road between Blencarn and Skirwith by Broats Farm.
- The Skirwith Garden Waste skip is due to start the season in late March and local residents had asked if it could start earlier.

The Chairman and Clerk would look into these issues and report back to the next meeting.

## 22/12 PLANNING

### **EDC had refused the following application:**

- 11/0516 Leural View, Culgaith New Bungalow.

### **EDC had approved the following applications:**

- 11/0894 Land at the Paddock, Culgaith. Proposed workshop building for private use.
- 11/0945 Blackhill Lodge Stud, Blencarn. New dwelling in association with existing egg packing station.
- 11/1103 1 Pennine View, Blencarn. Proposed extension to rear elevation.

### **Awaiting decision**

- 11/1137 Ivy Cottage, Culgaith Proposed development of two houses

### **Resolved** to ratify the decision made by the Clerk not to object to the following:

- 12/0029 Culgaith Village Hall single storey extension to provide disabled toilet facilities

### **Resolved** to make no objections to the following:

- 12/0132 Millrigg, Culgaith. Installation of Solar PV array to existing agricultural buildings.

### **Noted** that the Planning Inspectorate had upheld the decision by Eden District Council to refuse the following application.

- 10/1030 Retrospective Planning Application for a residential caravan in Newtown Woods, adjacent to Abbey Farm Skirwith

## 23/12 FINANCE

### **Internal Audit Plan**

**Resolved** to approve the Internal Audit Plan for 2012/13.

### **Parish Council Grant Applications**

**Resolved** that the following grants be made:

- The Fellrunner - £403 to support the voluntary bus company
- The Memo - £250 to support the local newsletter
- Skirwith Village Hall - £300 towards Phase 3 to insulate the outside of the hall
- Kirkland and Blencarn Recreation Room - £250 towards general upkeep of the hall
- All Saints Church, Culgaith - £100 towards the upkeep of the churchyard

**Resolved** to support an application by the Guardians of Culgaith Tarn on behalf of Culgaith Victoria Institute and Culgaith Recreation Ground to Active Cumbria to purchase 6 gazebo marquees.

**Resolved** to make no grant applications to the following:

The VIC for an Afternoon Tea Recipe Book to mark the Diamond Jubilee  
Great North Air Ambulance

### **Divisional Members Grant 2011/12**

The Eden Local Area Committee had awarded £5,000 to Culgaith Victoria Institute towards the disabled toilet.

### **Review of the Clerk's Hours and Salary for 2011/12**

Work on the Community Led Plan had led to additional work for the Clerk. **Resolved** to accept the revised assessment of work for 2011/12 from 246 hours to 270 hours.

**Resolved** to adjust the Clerk's salary for February/March from £424.42 to £684.28 to take into account the extra hours worked.

**Resolved** that Parish Clerk's Salary should be increased from spine point 23 (£10.498 per hour) to spine point 24 (£10.841 per hour) from April 1<sup>st</sup> 2012.

#### **24/12 PAYMENT OF ACCOUNTS**

**Resolved** to make the following payments:

£684.28	Clerk's Salary Feb/Mar
£12.18	Clerk's expenses
£10	Kirkland and Blencarn Recreation Room (Room Hire)
£50	GC Anderson (website)
£187.20	Alan Kitchen (repairs to notice boards at Blencarn and Kirkland and bench at Culgaith)

#### **25/12 FINANCIAL REPORT**

**Resolved** to accept the accounts of 27 February as a true record of the Council's finances. As of 27 February the balances at National Savings were £5,717.54 and at the Bank £3,315.10. There was one unresented cheque of £6. The National Savings figure included annual interest of £18.18.

**Noted** that the National Savings Investment Account is changing to a postal only account on 21 May 2012

#### **26/12 COUNTY and DISTRICT COUNCILLORS REPORTS**

##### **Eden District Council 2012/13 scrutiny work plan**

**Resolved** to ask EDC to consider the following under the 2012/13 Scrutiny Work Plan:

- A review of how Eden is promoted as a place to live and work
- The Localism Act
- Housing Development Plan Document
- Economic Development throughout the District

#### **27/12 COMMUNITY LED PLAN**

Councillor King updated the meeting on progress with the Community Led Plan.

**Resolved** that the Parish Council would contribute £500 towards the Plan. **Resolved** that the Parish Council would fund some costs i.e. printing of the questionnaire until these could be recovered through grant applications.

#### **28/12 QUEEN'S DIAMOND JUBILEE**

**Resolved** to purchase a new bench for Blencarn Village Green to commemorate the Queens Diamond Jubilee. Councillors Richardson and Helm will investigate benches and costs and report back to the next meeting.

**Noted** that Blencarn, Culgaith and Skirwith are all planning community events to mark the occasion. Alston Parish Council had registered the beacon on Cross Fell.

#### **29/12 BROADBAND**

Councillor Ravetz reported that there was no further information on broadband.

#### **30/12 VILLAGE GREENS MAINTENANCE**

**Resolved** to ratify the decision by the Clerk and Chairman to repair Skirwith Village Green damaged in January by a large vehicle which had left ruts across the grass. Mark Hill Grounds Maintenance had filled in the ruts with topsoil and the area had been temporarily fenced off to protect it. It will be sown with grass seed in March.

**Resolved** to ratify the decision by the Clerk to give approval for Electricity Northwest to prune trees on Skirwith Village Green and Kirkland Village Green.

#### **31/12 CORRESPONDENCE**

The Clerk briefed the Council on routine correspondence.

**32/12 DATE OF NEXT MEETING**

**Resolved** that the next Parish Council meeting and Parish Council AGM would be on Tuesday May 8th, at the Culgaith Victoria Institute.

**Resolved** that the Annual Parish Meeting would be on April 30th at the Culgaith Victoria Institute. This will be an opportunity to brief the local community on the Community Led Plan.

**33/12 GRASSCUTTING**

**Resolved** that the press and public be excluded from the meeting while this item of business was considered due to the confidential nature of the business to be considered pursuant to the Public Bodies (Admission to Meetings) Act 1960 Sec 2. 8 tenders had been received for the 2012 grass cutting season. **Resolved** to award the 2012 contract to Mark Hill Grounds Maintenance.