

**CULGAITH PARISH COUNCIL**  
**Minutes of the Meeting on 3rd March 2014**  
**at Kirkland and Blencarn Recreation Room**

**Present:** Councillors J. Hay, M. Helm, K. Philipson, J. Ravetz, C. Richardson, J. Slann, P. Toppin, L. Wilson,

**In Attendance:** None

Councillor Robinson (County Councillor) had sent her apologies

**19/1 APOLOGIES –**

**4** Councillor P. Jago. **Resolved** that the apologies be noted and the reasons approved.

**20/1 MINUTES**

**4** **Resolved** that the Minutes of the business meeting of January 13th be signed by the Chairman as a true record.

**21/14 REQUESTS FOR DISPENSATIONS**

Noted that Councillors Hay, Helm, Richardson, and Wilson had previously completed requests for dispensations in respect of Parish Council Grant Applications.

**22/14 DECLARATIONS OF INTEREST**

Item 27/14 Finance Grant Applications – Councillor Hay (Fellrunner), Councillors Richardson and Helm (Kirkland and Blencarn Recreation Rooms) & Councillor Wilson (Skirwith Village Hall). Councillor Wilson in Item 26/14 (Planning Application 14/0100&14/0101, Culgaith Methodist Chapel) & Item 31/14 (Skirwith Children's Play Equipment).

**23/14 PARISH CLERK'S REPORT on matters since the previous meeting**

- Skirwith Children's Play Committee had advised that they had received a quote from AON for public liability insurance to cover the play equipment of £181.09.
- An application had been made to Cumbria County Council for the diversion of the footpath in Blencarn. Andy Sim, the Mapping Officer at CCC had written to the owners of Glenrobin to advise them of the application and to agree to pay 2/3rds towards the costs unless they can offer any names of anyone else who should bear the costs.
- The Clerk had attended a Clerk's forum where Paul Foote spoke about elections and the Code of Conduct.
- The agreement for the provision of the 'Household Garden Waste Skip Scheme' for Skirwith had been returned to Eden District Council. The scheme is to run from April to October.

**24/14 CHAIRMAN'S ANNOUNCEMENTS**

Councillor Hay will be unable to attend the AGM, Councillor Richardson will chair. Councillor Hay suggested a presentation on Neighbourhood Planning for the Annual Parish meeting in April.

**25/14 PUBLIC PARTICIPATION - None**

**26/14 PLANNING**

**EDC had approved the following**

- 13/0914 Greentofts, Culgaith. Demolition of existing flat roof extension & replacement with new enlarged extension with pitched roof.
- 13/0931 Ivy Cottage, Culgaith. Variation of condition No. 2 (plans compliance) attached to planning approval 12/0664 comprising revision to the layout of plot 1.
- 13/0977 Kettlestones, Culgaith. Proposed two storey domestic extension to the gable end elevation.

**Awaiting a decision**

- 13/0749 Land Adj to Abbey Lodge Barn, Skirwith. Erection of dwelling.

**Resolved** to make no objections to the following

- 14/0100 Culgaith Methodist Chapel, Culgaith. Conversion of a redundant chapel to a dwelling.
- 14/0101 Culgaith Methodist Chapel, Culgaith. Listed building consent for conversion of a redundant chapel to a dwelling.
- 14/0070 Culgaith C of E Primary School, Culgaith. Erection of outdoor learning area.

#### **27/14 FINANCE**

##### **Precept**

Noted that the precept requirement of £8,000 for 2014/15 had been submitted to Eden District Council on 29<sup>th</sup> November 2013.

##### **Internal Audit Plan**

**Resolved** to accept the Internal Audit Plan for 2014/15.

##### **Parish Council Donations**

**Resolved** to make the following donations:

£393	Fellrunner
£220	Memo
£181.09	Skirwith Children's Play Committee – Public Liability Insurance for new play equipment
£200	Skirwith Village Hall – Revamping/improvement of the toilet facilities in the hall
£300	Kirkland and Blencarn Recreation Room towards tanking & associated works

##### **Cheque Payments**

**Resolved** to continue with the requirement for 2 signatures on cheques.

#### **28/14 PAYMENT OF ACCOUNTS**

Resolved to make the following payments

£536.21	Clerk's Salary January to March 2014
£41.55	Clerk's expenses (Mileage + Book of 12 x 2 <sup>nd</sup> class stamps )
£10.00	Kirkland & Blencarn recreation Room (Room Hire March 3rd)
£73.70	Viking (Paper & printer ink)

#### **29/14 FINANCIAL REPORT**

**Resolved** to accept the accounts of 23rd February as a true record. The balances at National Savings were £5,990.29 and at the Bank £5,594.69, this includes the grant of £1,500 and £60.79 interest had been added to the National Savings account on January 1<sup>st</sup>.

#### **30/14 COUNTY and DISTRICT COUNCILLORS REPORTS**

Both had been invited.

#### **31/14 CHILDREN'S PLAY EQUIPMENT AT SKIRWITH**

**Resolved** that the Parish Council should not take over the ownership of the children's play equipment at Skirwith and that the Clerk should contact Julie Wilson regarding the grant for the insurance which it was agreed would be given when the new play equipment is purchased.

#### **32/14 FOOTBRIDGE AT SKIRWITH BECK**

**Resolved** to contact Philip Grant from Newton Rigg to arrange for the footbridge at Skirwith Beck to be re-instated by Newton Rigg students and to advise him the deadline for the work to be completed is August 2014.

#### **33/14 PENSIONS**

**Resolved** that a Local Government Pension is not applicable for the Clerk as the earnings are below the statutory minimum of £9440 per annum.

#### **34/14 TREE PRESERVATION ORDERS & TREES IN CONSERVATION AREAS**

**Resolved** that as there are tight time limits for these applications, the Clerk is to have delegated powers to make a decision and the Standing Orders will be amended to include this.

#### **35/14 GRIT BINS**

**Resolved** that no further action is required as no grit bins had been purchased by the

Parish Council.

**36/14 CORRESPONDENCE**

The Clerk briefed the Council on routine correspondence.

**37/14 DATE OF NEXT MEETING**

**Resolved** that the next Parish Council meeting and AGM will be on Monday May 12<sup>th</sup> 2013 at Culgaith Victoria Institute.

**Resolved** that the Annual Parish Meeting will be on Tuesday April 29<sup>th</sup> at Kirkland & Blencarn Recreation Room where the theme will be Community Land Trust and Neighbourhood Planning.

**38/14 GRASSCUTTING**

**Resolved** that the press and public be excluded from the meeting while this item of business was considered due to the confidential nature of the business to be considered pursuant to the Public Bodies (Admission to Meetings) Act 1960 Sec 2.

Three tenders had been received for the 2014 grass cutting season.

**Resolved** to award the 2014 contract to Mark Hill Grounds Maintenance Ltd.