

CULGAITH PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING
Held on 12th May 2014 at 7.30pm at Culgaith Victoria Institute

Present: Councillors M. Helm, P. Jago, K. Philipson, C. Richardson, J. Slann, P. Toppin, L. Wilson

In Attendance: None

51/1 APOLOGIES – Councillors J Hay (holiday) & J Ravetz (holiday)

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52/14 REQUESTS FOR DISPENSATIONS - None

53/14 DECLARATIONS OF INTEREST – Councillor Wilson, item 57/14 planning application 14/0323.

54/14 PARISH CLERK'S REPORT ON MATTERS SINCE THE PREVIOUS MEETING

- An engineer from Eden District Council had attended to a report of Light 6, Outside 3 Webster Place, Skirwith. Once on site he found that the light was in very poor condition and there was no Earth. Due to this he had recommended that the light be disconnected and removed. EDC had requested that Electricity North West Limited disconnect and remove this light for safety reasons. The light has been placed on their Outstanding Works Programme for future consideration.
- A NALC briefing note confirmed that the Minister had made the necessary order to repeal the statutory requirement for payments to be made by cheque signed by two members.
- Cumbria Playing Fields Association has been dissolved.
- Restoration of Fingerposts has been completed as follows:
C3004/C3013 West end of Blencarn, replaced missing arm and restored.
C3004/U3071 Approx 1/4 mile south west of Blencarn village, replaced missing arm, relocated away from carriageway edge and restored.
Also, the footpath sign in the centre of Blencarn had been removed for repairs and had now been returned.
- The Guardians of the Tarn had agreed to plant the poppy seeds around the war memorial in Culgaith and will replace the turf later in the year.
- Network Rail had advised there will be an increased amount of activity around the level crossing in Culgaith in preparation for work to commence in 2015.
- Newton Rigg had advised that materials are to be collected next week and they intend to commence work on the footbridge at Skirwith in the first week of June.

55/14 CHAIRMAN'S ANNOUNCEMENTS - None

56/14 PUBLIC PARTICIPATION - None

57/14 PLANNING

EDC had approved the following:

- 14/0070 Culgaith C of E Primary School, Culgaith. Erection of outdoor learning area.

EDC had refused the following:

- 13/0749 Land Adj to Abbey Lodge Barn, Skirwith. Erection of dwelling.

The following are awaiting a decision:

- 14/0100 Culgaith Methodist Chapel, Culgaith. Conversion of a redundant chapel to a dwelling.
- 14/0101 Culgaith Methodist Chapel, Culgaith. Listed building consent for conversion of a redundant chapel to a dwelling.
- 14/0245 Ivy Cottage, Culgaith. Variation of condition no. 2 (plans compliance) attached to planning approval 13/0931 comprising revisions to plot 1.
- 14/0278 Rose Cottage, Blencarn. Extension to dwelling.

Resolved to make no objections to the following

- 14/0293 Pea Top Farm, Culgaith. Division of existing building to create an additional dwelling.
- 14/0319 Bramblelands, Culgaith. Erection of replacement dwelling.

- 14/0286 Pleasant View Farm, Blencarn. Proposed refurbishment together with external & internal alterations to rear extension.
- 14/0323 Skirwith Hall, Skirwith. Erection of agricultural building to be used as a silage clamp.
- 14/0384 Twistappel, Kirkland Road, Skirwith. Proposed double garage with store over.

Resolved to ratify the decision by the Clerk to make no objections to the following:

- 14/0337 Gin Cottage, Skirwith. Tree Works: T1 (Sycamore) Repair crown storm damage, remove deadwood & crown raise over stables & road. T2 (Oak), Clean crown of cracked limbs, remove heavy branches over road, T3 (Oak), Repair storm damaged crown, T4 (Oak), Repair storm damage & remove heavy weighted branches over road, T5 (Sycamore), Repair storm damage in crown & remove some weight over road, T6 (Sycamore), Remove some weight over road, T7 (Sycamore), Fell small self set wall top trees: Skirwith Conservation Area.

58/14 FINANCE

- **Resolved** to approve the accounts for 2013/14 (copy enclosed). They have been audited by the Internal Auditor.
- **Resolved** to approve Section 2 the Annual Governance Statement for the Annual Audit.
- **Resolved** to appoint John Fleming as the Internal Auditor for 2014/15.
- **Resolved** to pay the Clerk's salary monthly by standing order.

59/14 PAYMENT OF ACCOUNTS

Resolved to make the following payments together with a replacement cheque for Kirkland & Blencarn Recreation Room of £220.

£38.28	Clerk's expenses
£10.00	Culgaith Victoria Institute (Room Hire May 12th)
£10.00	Kirkland & Blencarn Recreation Room(Room hire April 29 th)
£171.00	CALC (Annual subscription)
£25.00	John Fleming (Internal Audit)
£276.37	Insurance - Zurich
£12.00	Memo

60/14 FINANCIAL REPORT

Resolved to accept the accounts of 25th April as a true record of the Council's finances. As of 25th April the balances at National Savings were £5,529.50 and at the Bank £11,837.23. The precept of 7,735 plus £272 from the Council Tax Reduction Scheme, a total of £8,007 had been received on 17th April 2014.

Resolved that £5,500 be transferred from the Bank to National Savings.

61/14 COUNTY and DISTRICT COUNCILLORS REPORTS - None

62/14 MEMO NEWSLETTER

Resolved to pay The Memo per item.

63/14 ACCESS TO THE PARISH EMAILS

Resolved that the Chairman is to have access to emails.

64/14 FINANCIAL REGULATIONS

Resolved to accept the new financial regulations.

65/14 LITTER BIN FOR CULGAITH

Resolved not to purchase a litter bin.

66/14 RECRUITMENT OF A NEW CLERK

Resolved to recruit a new Parish Clerk based on the following:

- The Job description, Person Specification, Application Form, Contract of employment Advert and based on the models supplied by CALC.

- The hours to be worked for 2014/15 to be advertised as 280 hours for the year including holidays.
- Starting pay would depend on the experience of the person.
- The post to be advertised in the CALC Circular, Memo, other parish newsletters and The Cumberland & Westmorland Herald.
- Applications to be sent to the present Clerk.
- Closing date for applications would be July 4th.
- The venue, date and interviewing panel will be decided at the July meeting.

67/14 CORRESPONDENCE

- CALC March, April & May circulars
- ACT Gazette Spring 2014

68/14 DATE OF NEXT MEETING

Resolved that the next Parish Council meeting will be on Monday July 7th 2014 at Skirwith Village Hall.